金門縣開瑄國民小學114學年度外籍英語教師招考甄選簡章

壹、錄取名額、聘期及待遇：

一、甄選名額：一名。如甄試成績未達70分，不予錄取。

二、授課節數：每週20節為原則，超過者，發給超鐘點費用（依國小的鐘點費規定，現行每節336元）並配合學校推行相關活動，實際授課節數得依學校需求彈性調整之。

三、錄取名額：正取1名，備取若干名。

四、聘期：114/08/01-114/7/31(實際期間以到職日為準)，若聘任期間發生損及校譽或教學品質不佳，嚴重影響學生權益者，經校內程序簽准後，即解聘不任用。

五、待遇：依教育部標準，符合中央法規者，得享有勞保、勞退、健保。

叁、報名資格

一、基本條件：

(一) 凡**外籍人士**年齡65歲以下，無本國教育人員任用條例第三十一、三十三條及「教師法」

 第十四條各款之情事者。

(二) 所教授之英語文課程應為外籍教師護照國籍之官方語言。

(三) 至醫療院所體檢，證明身心健康且經相關健康檢查合格。健康檢查證明應包括一般體格檢查、胸部Ｘ光肺結核檢查、人類免疫缺乏病毒抗體檢驗（HV抗體檢查）、梅毒血清檢查、尿液中鴉片代謝物、安非他命類藥物檢查等。

(四) 經甄選錄取者，應繳交半年內申請之無犯罪紀錄行為。

二、資格條件：具教師資格取得國籍地之合格教師證書者。

三、專長條件:

(一) 與擬任工作性質相當之能力。

(二) 具基本電腦操作與課程設計之能力。

(三) 品行端正、無不良嗜好且具服務熱忱。

肆、公告時間、方式及簡章表件

一、公告時間：114年6月16日（一）至114年6月23日（一）

二、公告方式：金門縣政府教育處網站https://www.km.edu.tw

本校網站http://www.ksps.km.edu.tw/

三、簡章表件：上開網站下載使用(簡章、報名表、委託書、切結書)

伍、報名手續：親自報名或委託報名，報名證件應為正本，驗畢繳還；證件不齊、影印本及通訊報名不予受理。

 (一) 受理報名日期: 114年6月16日（一）起，**至6月23日（一）下午4時止**。

（二）地點：本校教導處（金門縣金湖鎮瓊林里中興崗9-1號，電話：082-335753轉821）

 （三）報名方式：檢同相關證件親自（或委託）報名，不受理通訊報名及網路報名。

（四）報名程序所需各項文件物品，請自行備妥，不齊全者不予受理，報名期限內未完成手續者不得補送件。

1.國民身分證或居留證。

2.最高學歷證件。

3. 符合報考資格之教師證或認證合格證書。

4.報名表與最近半年2吋半身照片2張。

5.專長或資格證明(無者免)。

6.切結書。（切結無教師法第十四條第一項各款及教育人員任用條例第三十一條及三十三條規定情事者。）

7.個人自傳。

8.其他機關學校的服務證明（無者免）

**以上證件請以影本繳交並蓋與正本相符合核私章**，惟於報名時應備妥正本供查驗，相關資料請自備資料夾，依序裝妥並於封面註明【甄選資料】，報名資料如有更正請加蓋私章。

陸、甄試日期及地點

一、日期：114年6月25日（三）下午2時

二、地點：開瑄國小英語教室。

 柒、甄試方式︰以教學情境模擬說明40％(時間10分鐘)、口試成績占60％(含資料審查，請準備履歷表、自傳、服務證明、獲獎記錄、教學檔案、或其他特殊專長文件，請以文件夾套裝成冊以供審查)，依總成績高低錄取（總成績未達70分者不予錄取。）

捌、放榜日期及地點：於6月26日下午4時前公布於本校網站。

玖、補充規定：

（一）總分未達70分者不予錄取。正取及備取依成績高低排序，經簽准通過後錄用；錄取人員**本校另行通知報到時間**，逾時未報到者，視同放棄，由備取人員遞補。

（二）備取者依成績高低列冊候用（以補足本次缺額為限），候用時間自榜示之日起至114年8月20日止。

（三）經查錄取人員若具性侵害犯罪前科屬實，應無異議放棄錄取資格，或由學校予以解聘。

（四）經錄取人員如因資格違反相關法令而取消錄取，不得要求補(賠)償。

（五）聘約未到期，中途欲離職者，須於30日前告知校方，並不發給服務期間表現優良證明。

（六）如遇天然災害或不可抗力之因素，而致上述日期需變更時，悉公佈於本校網站（http://www.ksps.km.edu.tw）、金門縣政府教育處網站（<https://www.km.edu.tw>）。

（七）本簡章如有未盡事宜，悉依有關法令規定辦理。

Attachment 1

金門縣金湖鎮開瑄國民小學114學年度外籍教師甄選報名表

甄試證編號： (由本校編寫)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 姓 名 |  | 身分證統一編號 | 性別 | □男 □女 |
|  | 生日 |  年 月 日 |
| 地 址 |  | （二吋個人照） |
| 電 話 | 公：( ) 宅：( )　　　　　 |
| 手機： |
| 最 高學 歷 | 畢業學校科系：　　 　　　　　　　 畢業年月：　　年　　月 |
| 證書號： |
| 報名類別 | 外籍教師 |
| 教 師 證 字 號或認證合格證書字號 |  |
| 是否已服役或免役 | □是(檢附證明)　 □免役(檢附證明) |
| 身分證、居留證或護照影本黏貼處(正面)(影印本務須清晰) | 身分證、居留證或護照影本黏貼處(反面)(影印本務須清晰) |
| 報考人簽章 | 上述資料全部屬實否則願負任何法律責任。填表人：　　　　　　 (簽名蓋章) |
| 證 件 審 核 審核人簽章： |
| 國民身份證（或居留證） | 學歷證明 | 合格教師證或認證合格證書 | 專長或資格證明(無者免) | 切結書 |
|  |  |  |  |  |

附件三

切 結 書

 立切結書人　　　 　　報名參加金門縣金湖鎮開瑄國民小學辦理114學年度外籍教師甄選，如有下列情事之一者，無異議放棄錄取資格，已報到者應即離職，其涉及偽造文書或違反聘約者，願自負相關法律責任，並放棄先訴抗辯權，特此切結。

1. 無本國教育人員任用條例第三十一、三十三條及「教師法」第十四條各款

之情事者。

 (二) 所附或填寫之資料有偽造或不實之情事者。

 此致

金門縣金湖鎮開瑄國民小學

立切結書人：

　　　　　　　　　　 身分證字號：

　　　　　　　　　　　地 　　址：

 　電 話：

附註：

壹、教師法第14條：教師聘任後除有下列各款之一者外，不得解聘、停聘或不續聘：

一、受有期徒刑一年以上判決確定，未獲宣告緩刑。

二、曾服公務，因貪污瀆職經判刑確定或通緝有案尚未結案。

三、依法停止任用，或受休職處分尚未期滿，或因案停止職務，其原因尚未消滅。

四、褫奪公權尚未復權。

五、受監護或輔助宣告，尚未撤銷。

六、行為不檢有損師道，經有關機關查證屬實。

七、經合格醫師證明有精神病。

八、教學不力或不能勝任工作，有具體事實或違反聘約情節重大。

九、經學校性別平等教育委員會調查確認有性侵害行為屬實。

貳、教育人員任用條例第31條：具有下列情事之一者，不得為教育人員；其已任用者，應報請主管教育行政機關核准後，予以解聘或免職：

一、曾犯內亂、外患罪，經判決確定或通緝有案尚未結案。

二、曾服公務，因貪污瀆職經判決確定或通緝有案尚未結案。

三、依法停止任用，或受休職處分尚未期滿，或因案停止職務，其原因尚未消滅。

四、褫奪公權尚未復權。

五、受監護或輔助宣告尚未撤銷。

六、經醫師證明有精神病。

七、行為不檢有損師道，經有關機關查證屬實，或涉及性侵害之行為，經學校性別平等教育委員會調查屬實。

參、教育人員任用條例第33條：有痼疾不能任事，或曾服公務交代未清者，不得任用為教育人員，已屆應即退休年齡者，不得任用為專任教育人員 。

中 華 民 國 年 　 月 　　 日

附件四

委 託 書

 本人 因故無法親自報名金門縣金湖鎮開瑄國民小學辦理114學年度外籍教師甄試，茲委託 全權處理報名事宜，並接受其審核結果無任何疑義，如有任何遲誤致無法完成報名手續，願自負一切責任。

 此致

 金門縣金湖鎮開瑄國民小學

 委託人（立書人）

 姓名： 　　　　　　　　　 （簽名或蓋章）

 身分證統一編號：

 戶籍地址：

 聯絡電話：

 受委託人(受委託人須攜帶身分證明文件)

 姓名：　　　　　　　　　　 （簽名或蓋章）

 身分證統一編號：

 戶籍地址：

 聯絡電話：

中　 華 　民 　國　 　　 　年 　　 　 　月　 　 日

 ※附註：請受託人攜帶本人之國民身分證正本、影本（正本查驗）

**Kinmen County Kaishiuan Primary School**
**2025 Academic Year Foreign English Teacher Recruitment Guidelines**

**I. Number of Positions, Term of Employment, and Compensation**

1. **Number of Positions:** One (1) position available. Applicants must achieve a minimum score of 70 to be eligible for employment.
2. **Teaching Hours:** Approximately 20 teaching periods per week. Additional periods will be compensated according to the Ministry of Education’s pay standards (currently NT$336 per period). Teachers are also expected to participate in school-related activities. Actual teaching hours may be adjusted based on school needs.
3. **Vacancy Details:** One primary candidate and a number of alternates will be selected.
4. **Contract Period:** From August 1, 2025, to July 31, 2026 (actual start date may vary based on onboarding). Employment may be terminated if the teacher damages the school's reputation or performs poorly, seriously affecting student rights.
5. **Compensation:** In accordance with Ministry of Education standards. Teachers meeting national regulations are eligible for labor insurance, pension, and health insurance.

**II. Qualifications**

**Basic Requirements:**

1. Foreign nationals under the age of 65, with no violations under Articles 31 and 33 of the Teacher Employment Act or Article 14 of the Teachers’ Act.
2. The applicant must be from a country where English is the official language and must teach English language courses accordingly.
3. Must pass a medical examination, including a general health check, chest X-ray for tuberculosis, HIV test, syphilis test, and drug tests (opioids and amphetamines).
4. Applicants who pass the selection must provide a police criminal record check issued within the past six months.

**Professional Qualifications:**

* Must possess a valid teaching certificate from their home country.

**Preferred Skills and Traits:**

1. Relevant experience or competence related to the teaching position.
2. Basic computer skills and curriculum design capabilities.
3. Good conduct, no harmful habits, and a passion for teaching.

### III. Announcement and Application Materials

1. **Announcement Period:** June 16, 2025 (Monday) to June 23, 2025 (Monday)
2. **Published On:**
	* Kinmen County Government Education Bureau Website: <https://www.km.edu.tw>
	* School Website: <http://www.ksps.km.edu.tw>
3. **Application Forms:** Available for download on the websites above (includes recruitment guidelines, application form, authorization letter, and declaration form).

**IV. Application Procedure**

**In-Person or Authorized Representative Submission Only**

* Photocopies are acceptable but original documents must be presented for verification. Mail or online applications are not accepted.
1. **Application Period:** From now until June 23, 2025 (Monday), 4:00 p.m.
2. **Submission Location:** Academic Affairs Office, Kaishiuan Primary School
Address: No. 9-1, Zhongxinggang, Qionglin Village, Jinhu Township, Kinmen County
Tel: +886-82-335753 ext. 821
3. **Documents Required:**
	* National ID or Resident Certificate
	* Highest degree diploma
	* Valid teaching certificate
	* Application form with two recent 2-inch photos
	* Proof of relevant qualifications or specialties (if available)
	* Declaration form
	* Personal autobiography
	* Employment verification documents from previous schools (if applicable)

All copies must be stamped "verified against original." Place all documents in a folder labeled "Application Documents."

**V. Interview Details**

1. **Date:** June 25, 2025 (Wednesday) at 2:00 p.m.
2. **Location:** English Classroom, Kaishiuan Primary School

**VI. Interview Format**

* **Demonstration Lesson (Simulation):** 40% (10 minutes)
* **Oral Interview & Portfolio Review:** 60% (including resume, autobiography, certificates, awards, teaching materials, and other documentation)

**Note:** Total score must be at least 70 to be eligible for selection. Candidates will be ranked based on total score.

**VII. Announcement of Results**

* **Date:** Before 4:00 p.m. on June 26, 2025
* **Posted on:** Kaishiuan Primary School’s website

**VIII. Additional Notes**

1. Candidates scoring below 70 will not be hired. Selected candidates must report as notified. Failure to do so will result in the offer being withdrawn and passed to the next alternate candidate.
2. Alternates will remain on the waiting list until August 20, 2025.
3. Candidates found with a criminal record involving sexual assault will be disqualified.
4. Any disqualification due to ineligibility will not entitle the applicant to any form of compensation.
5. Early resignation before contract end requires 30 days' notice. No certificate of satisfactory performance will be issued.
6. In case of natural disasters or force majeure, schedule changes will be posted on the school and education bureau websites.
7. Any matters not covered herein will be governed by applicable laws and regulations.

Attachment 1

**Application Form for the 2025 Academic Year Foreign Teacher Recruitment**
**Kaishiuan Primary School, Jinhu Township, Kinmen County**

| **Exam Number:** | (To be assigned by the school) |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Full Name |  | ID/ARC Number | Gender | □ Male □ Female |
|  | Date of Birth |   |
| Address |  | (Attach two 2-inch recent photos) |
| Phone | Work: (  )  Home: (  ) |
| Mobile︰ |
| Highest Educational Qualification | Major / Department：　　 　　　　　　 Graduation Date(Year/Month): |
| Certificate No. |
| Application Category | Foreign Teacher |
| Teaching Certificate or Accreditation Number |  |
| Attach a **clear photocopy** of both sides of your National ID / ARC / Passport (Front Side)(Ensure clarity and legibility) | Attach a **clear photocopy** of both sides of your National ID / ARC / Passport  (Back Side)(Ensure clarity and legibility) |
| Applicant’s Declaration | I hereby declare that all the information provided above is true. I accept full legal responsibility for any false or misleading information.。**Applicant's Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Signature / Stamp) |
| Document Verification (for official use) 審核人簽章： |
| 國民身份證（或居留證） | 學歷證明 | 合格教師證或認證合格證書 | 專長或資格證明(無者免) | 切結書 |
|  |  |  |  |  |

Attachment 3

**Affidavit**

I, ,the undersigned, hereby apply for the 2025 Academic Year Foreign Teacher Recruitment organized by Kaishiuan Primary School, Jinhu Township, Kinmen County. I solemnly declare that if any of the following circumstances apply to me, I will unconditionally forfeit my eligibility for employment. If I have already reported for duty, I will resign immediately. Should any submitted documents be found to be forged or if I violate the employment agreement, I will bear full legal responsibility and waive the right to contest this decision. I hereby make the following declaration:

1. I am not subject to any of the disqualifying conditions stipulated in Articles 31 and 33 of the "Act of Governing the Appointment of Educators" or any of the provisions under Article 14 of the "Teacher’s Act."
2. All the information and documents I have submitted or filled out are genuine and not falsified in any way.

**To:**
Kaishiuan Primary School, Jinhu Township, Kinmen County

**Declarant:**
ID Number:
Address:
Telephone:

Notes:

**Article 14 of the Teachers’ Act:**

After appointment, a teacher may not be dismissed, suspended, or have their contract terminated except under the following circumstances:

1. Has received a final sentence of imprisonment for one year or more, without probation.
2. Has served in public office and been convicted of corruption or is under investigation.
3. Is legally suspended from appointment, is under disciplinary suspension not yet concluded, or has been suspended for unresolved reasons.
4. Has been stripped of civil rights and not yet restored.
5. Is under guardianship or assistance and it has not been revoked.
6. Conduct is found improper and has tarnished the teaching profession, confirmed by authorities.
7. Certified by a physician to have a mental illness.
8. Teaching performance is poor or cannot fulfill duties, with concrete evidence or a serious breach of contract.
9. Found guilty of sexual misconduct by the school’s Gender Equity Education Committee.

**Article 31 of the Act of Governing the Appointment of Educators:**

Individuals with any of the following conditions may not be appointed as educators. If already appointed, they shall be dismissed upon approval by the competent educational authority:

1. Convicted of treason or collusion with foreign forces, or under unresolved investigation.
2. Served in public office and convicted of corruption or under unresolved investigation.
3. Legally suspended from appointment, under a disciplinary suspension not yet concluded, or suspended for unresolved reasons.
4. Stripped of civil rights and not yet restored.
5. Under guardianship or assistance and it has not been revoked.
6. Certified by a physician to have a mental illness.
7. Conduct found improper and harmful to the teaching profession, or confirmed sexual misconduct by the Gender Equity Education Committee.

**Article 33 of the Act of Governing the Appointment of Educators:**

Persons with chronic illness preventing them from performing duties, or those who have not properly completed previous public service responsibilities, may not be appointed. Those who have reached mandatory retirement age may not be appointed as full-time educators.

Attachment 4

**Letter of Authorization**

I, \_\_\_\_\_\_\_\_\_\_\_\_, am unable to register in person for the 2025 Academic Year Foreign Teacher Recruitment organized by Kaishiuan Primary School, Jinhu Township, Kinmen County. I hereby authorize \_\_\_\_\_\_\_\_\_\_\_\_ to handle the entire application process on my behalf. I agree to accept the outcome of the application review without objection. If any delay caused by this authorization results in an incomplete application, I shall bear full responsibility.

**To:**
Kaishiuan Primary School, Jinhu Township, Kinmen County

**Authorizer (Declarant):**
Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Signature or Seal)
National ID Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Household Registration Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Contact Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Authorized Representative**
(The authorized representative must present valid identification documents.)
Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Signature or Seal)
National ID Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Household Registration Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Contact Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Republic of China (Taiwan)**Year/Month/Day

**Note:** The authorized representative must bring both the original and a photocopy of their National Identification Card (original will be verified).